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Lesson Agreement

Welcome! I'm looking forward to working with you on your musical journey, thank you for choosing me as your teacher. I am honored and will work as hard as I can to help you connect with your music and your instrument more deeply, and to help you improve.

Please review the following contract to familiarize yourself with my lesson policies. By scheduling a lesson with me you are agreeing to the following terms. If there is anything you have questions about or do not understand, please contact me at: joshfeinbergmusic@gmail.com or call me at 917 776 2801.

What to Bring to Lessons: You should bring a good attitude and an eagerness to learn! You should also bring your **instrument and its necessary accouterments, 2 note books, a pencil, and an audio recorder (your phone is fine).**

One notebook will be for class work—compositions, exercises, ideas, or anything else we cover in class. You must date each entry in this book. You will write material down in this book as we move through class, taking notes as you would in school or college. Western music students should have a notebook with staff paper. Indian music students may use any type of paper (plain, lined or staff).

The second notebook is your practice journal. This can be any type of notebook you'd like. In this book, you will keep track of your practice over the course of the week. We will start each class by going over your practice from the previous week to see what you spent time on, what you struggled with, what you accomplished, etc. We will do this in private lessons and group classes. This will help me get a sense of your practice, and how we should proceed.

Some things which you should keep track of in your practice journal include:

- Melodic patterns (metronome markings for all with Beats Per Minute)
- Rhythmic patterns with BPM

- Right hand patters with BPM
- Any techniques you practiced with BPM
- Compositions you practiced with BPM
- Did you compose or improvise? What was your experience?
- Musical ideas or philosophies you explored
- Did you practice with anyone this week? What was your experience?
- Did you listen to any recordings? What were they? What was your experience?

This is not meant to be exhaustive, just some examples of things you can journal about. The journal is for you and your progress. We may or may not check it in lessons, but keeping track of these things will help you on your journey.

Lesson fees, packages and scheduling:

I have several lesson package options available to accommodate people with various degrees of flexibility and commitment. Please note that lesson packages offer a discount on my per-hour rate in exchange for consistent scheduling. Please do not ask me to offer you a discounted package rate, but also give you lesson flexibility. Lesson fees are due at the time of the lesson unless you have prepaid. I accept cash, personal checks, bank checks and money orders. Group class fees vary depending on the location and the group. The student will have to schedule all the lessons at the beginning of the lesson cycle (the time of payment).

Single hour private lessons: \$90/hr scheduled one at a time

Packages of 4 private lessons: \$280/4 hours. These are scheduled weekly, at the same time. One class of these may be rescheduled, any additional classes will be charged as missed classes.

Private lessons, non-weekly: \$305 for all packages of 4 lessons which are not taught the same day and time every week. This includes people who need flexibility in their planning, or students who wish to sit every other week.

Group class subscription: \$225/month for 4 or 5 90min classes (depending on the month). Classes are 6-7:30pm Monday-Wednesday. You may come to as many or as few

classes as you wish. Students are encouraged to come to one main class per week and add additional classes as they like.

Lesson times: I teach Monday-Thursdays generally in the evenings on PST. If you need to schedule classes outside of that timeframe (i.e. 11am PST), there will be a \$50 charge added to the package rate.

New Students: Due to some new students who don't show up for the lesson after scheduling it, new students may be asked to prepay online through Venmo, Square, or send a check to book the first lesson. To pay via Venmo (the easiest method), please use send payments to this email address: joshfeinbergmusic@gmail.com. To pay via Square, you can call me over the phone (917-776-2801) and give your credit card information. To pay via check, please mail a check to:

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Prepaid lesson fees/packages: Packages and prepaid lessons are offered at discounted rate in exchange for a regular commitment from the student. That commitment is prepaying for the lessons, and scheduling the time all at once. Prepaid lessons are non-refundable and non-transferable. Prepaid lessons must be scheduled at the time of payment and cannot be rescheduled. If you must miss a lesson, must still pay for the time. If you are concerned with missing classes, you can sign up for the single lesson rates and schedule them as your time permits. If you have any thoughts or concerns, please be in touch with me and I'll be happy to discuss things with you.

Late Payment: Lesson fees are due in full on the first lesson of each group. Any payment after the first lesson will be considered late. If prepaid lessons are not paid in full by the second lesson in the cycle, a late fee of \$20 may be assessed at my discretion.

Cancelling/rescheduling private lessons: If you have to cancel a lesson after you have scheduled it, please let me know as far in advance as possible. For lessons which I teach in the greater Portland area (including online lessons) I require 24hrs notice for cancellations. For lessons elsewhere, I require 48hrs notice. If you cancel a lesson with

less than the previously stated amount of time, I will have to charge you for the lesson whether you use it or not. 1 lesson in a prepaid lesson packages and group classes can be rescheduled. Any additional lessons will be charged as a missed class.

Cancelling/rescheduling group classes: Group classes cannot be rescheduled or cancelled, except by me. If a student misses a class, they will still have to pay for it, the same as in college or a private school. If I cancel a class, students will not be charged for it. If I have to reschedule a class, I will only do so if all the students can come to the class at the new time. If all the students cannot make it to the rescheduled class whoever has to miss the class will not be charged for it (if we meet) or we will skip the class, and resume the following week. If a student misses a class, I will make sure they are given the notes and/or lesson recording from that class.

If a student has to miss a group class, they must still pay for the classes as they would at a college or private school. Students are advised to get in touch with any other students present in the class to make up any missed work and get lesson recordings.

Missed private lessons: Missed lessons will be charged to the student, or credited against the prepaid balance. The only exception is if there is an emergency. Please keep in touch with me so that I know what is happening.

Please note my calendar reminders are sent as a courtesy. I use Google Calendar and occasionally there may be compatibility issues, or time zone mistakes (usually caused by the student's account set to a different timezone). It is your responsibility as the student to make sure you are clear about the class schedule after we confirm a lesson. If you are not clear on scheduling, please ask.

Workshops: Since space in my workshops is limited, students must prepay to reserve a slot. Students cannot cancel once you sign up to attend a workshop. If you have to miss it you will still be held responsible for the fee. Workshop prepaid slots are transferable—you may arrange for someone else to fill the slot, therefore relieving you of the obligation to pay for the missed class.

Attending Lessons or Classes: Please arrive at the predetermined lesson space either on time, or no earlier than 10 minutes before the lesson. If you arrive late, we will

still end at the predetermined time. When you come for classes please be clean and dressed appropriately.

Online Lessons: I offer online lessons via web-cam. My students and I have found that this arrangement works quite well when in-person lessons aren't possible. My online lessons are taught via Skype (www.skype.com) or FaceTime which are free programs for audio and video communication. Skype also has an option to record conversations which allows students, if they so desire, to record their lessons. By scheduling a lesson on Skype the student is agreeing that they have all the necessary hardware and software and have checked that it works properly. The requisite hardware is: a computer with a sufficiently fast internet connection, Skype software, a web-cam and a microphone. The student should be certain of the functionality of his/her equipment and be ready to go from the time the lesson starts.

If a student is having technical difficulties because they have not properly checked their equipment before the lesson we will still end at the scheduled time. If there is a problem with the internet connection or Skype, we will reschedule the lesson at no charge to the student. If there is a problem with my equipment, we will reschedule the lesson at no charge to the student.

Thanks very much and I'm looking forward to our lessons! If you have any questions, please don't hesitate to ask. See you soon!